

Assembly Meeting
Wednesday, April 18, 2007
Begin-6:04PM

Call to Order

Roll Call

Present:

Executive and Staff: Executive and Staff: President Horstein, Vice President Martin, Chief of Staff Neville, External Relations Director Cullen, Programs Director McKenna, Public Relations Director Caban

Legislatures: Speaker Cassata, Deputy Speaker Graham, Secretary Mason, Senator Bixby, Senator Perr, Senator Thorgesen, Senator Nippa, Senator Moore, Senator J. Krug, Senator Anders, Senator Cail, Senator Broderick, Senator Ruscitti, Senator Miller, Senator T. Krug, Senator Decker, Senator Griswold

Ex-Officios: ARH, ALAS, APAC, BSU, PRIDE

Student Trustee: Brett Schnepfer

Absent:

Executive and Staff:

Legislatures:

Ex-Officios: GSA

Approval of Minutes

- A. No corrections we made.
 - a. Miller motions to approve minutes.
 - b. Ruscitti seconds.
 - c. Motion passes.

Administrative Reports:

- I. President Horstein's report:
 - a. Met with Carol Struck
 - i. She is looking for our attendance and support at events.
 - b. He has received applications for the Fine Arts Underrepresented Senator position.
 - i. Still looking for a representative from Applied Science and Technology, a Graduate Senator, and a Technology Director.
 - c. APAC's cultural dinner was good.

- i. Keith Myers will be the new president.
- d. Dave thanks everyone who went to the baseball game.
 - i. He encourages people to go to more events.
- e. Had a meeting with Michael Zajack.
- f. Sent out the Budget Review to Braggs to be reviewed by the Board of Trustees.

II. Vice President Martin's report:

- a. Reminds people to empty the recycle bins in the office into the larger ones where we clock in.
 - i. Everyone should be making sure the office is clean.
- b. People should constantly check the bulletin boards in the office for new information.
- c. Wants people to turn in committee nominations ASAP.
 - i. People should nominate themselves if they're interested.
 - ii. He will be sending out letters soon.
- d. He and Suzette will be revamping the Emerging Leaders Program this summer.
 - i. He will be looking for freshmen who are interested during Preview this summer.
 - 1. He hopes to have a group of 15-20 people.
 - ii. A timeline is currently being created.
- e. He and Dave met with Vice President Steve Adams and Associate Vice President Brent Paterson.
 - i. Discussed the SGA website.
 - 1. Wants each Senator and Staff member to review another University's SGA website.
 - 2. Peoples should give a report on their findings by next Wednesday.
- f. He appreciates those that helped with the external committee documents.
 - i. Please see him if you would like to help with more of this.
- g. He hopes people can continue to support the Athletics department, and thanks those that came out to the baseball game.
- h. There is a memorial service for Virginia Tech Monday, April 23, at 4:30PM on the quad.
 - i. Anders questions why we do not have the ceremony at night.
 - 1. Martin says this was the time the faculty and staff would still be on campus.
 - ii. We have also sent their SGA flowers.

III. Chief of Staff Neville's report:

- a. There will be a report on the budget at the beginning of each month.
- b. We sent flowers to Virginia Tech on behalf of our SGA.
- c. She will be putting a chore list up in the office to keep it clean.
- d. Please write her an email if you have a supply request.

- e. The set office hour schedule is done. Everyone should have received a copy.
- f. The first pay day is this Friday.
 - i. You can go to ICampus and see you hours/pay.
 - ii. Zompetti recommends that people sign up for direct deposit.
- g. Have office hours in by Friday at 5PM.
- h. Still looking for a Technology Director.
 - i. Let her know if you have anyone in mind.

IV. Speaker Cassata's report:

- a. He thanks everyone who applied to have a committee chair position.

V. Deputy Speaker Graham's report:

- a. The Catering Proposal is in the process of being revised and will soon be forwarded on to the next committee.
 - i. Nippa wonders what committee it will be sent to.
 - 1. Horstein says it will go to a committee formed by Campus Dining.
- b. Assembly Officers are creating focus groups with the Senators to better receive constituent contact.
 - i. The meetings will be held bi-weekly.
 - ii. The groups will be On-Campus and Graduate Senators, Off-Campus Senators, and Underrepresented Senators.
 - iii. Assembly Officers will meet with these groups at least once a month.
- c. The first email to the Student Body has been composed.
 - i. It will be sent out through listservs soon.
 - ii. It would have been done already, but there was a problem with the listservs.
- d. Underrep listservs have not been set up yet.
 - i. Still waiting for Aaron Pierce to give us a list of all the RSOs in the Student Involvement Center.
- e. Senators will be sending out their first constituent email soon.
 - i. Will provide an instruction sheet on how to do so.
- f. A copy of every constituent email should be printed and placed in her mailbox for records.
 - i. Cail says every Senator should keep a copy, too.

VI. Secretary Mason's report:

- a. Senators will have one-on-ones with Assembly Officers starting next week.
 - i. There will be a sign-up sheet in the office.
 - ii. They will be brief- about 20 minutes.
 - iii. Cassata will take the On-Campus and Graduate Senators.
 - 1. Graham will take Off-Campus Senators.
 - 2. Mason will take Underrepresented Senators.

- b. Will be sending out Assembly minutes next Wednesday with Cassata's agenda.
 - i. Too many emails were sent out last week.
- c. Please use report forms if you are saying anything in your report.

VII. Programs Director McKenna's report:

- a. Springfest is Saturday, April 21.
 - i. Setup is at 11AM, and cleanup is at 6PM.
 - ii. This is a mandatory event, and everyone must sign up for a shift.
 - iii. There will be our gazebo set up with frisbees to hand out.
 - iv. We will be handing out the surveys Nippa has been working on.
 - 1. This will allow us to get constituent face time.
 - 2. Underreps should walk around to the RSOs on the quad.
 - a. Horstein suggests bringing business cards.
 - v. People should wear ISU colors.
 - vi. Thanks Anders for letting us borrow his bag set.
 - vii. Neville says the polos will not be ready yet, but there are old polos in the office to borrow.
- b. Will be sending around a thank you note for the baseball game.
 - i. Everyone should sign it.
- c. Working on figuring out off-campus care packages for next year.
- d. Working on setting up community clean-up for the rest of the semester.

VIII. Public Relations Director Caban's report:

- a. If you did not get your picture taken at the last Assembly meeting, she needs to take your picture soon.
- b. She wants all Senators to fill out a press release form to be sent to their local newspaper about their initiation into SGA.
 - i. Due by Friday, April 20.

IX. External Relations Director Cullen's report:

- a. Met with Phil Adams and Vice President Bragg to discuss Lobby Day.
 - i. Discussed concerns that we should address to our legislators.
 - ii. Both were excited that SGA was participating.
- b. Springfield Lobby Day is April 25th.
 - i. Will be meeting our Senators and Representatives from the area.
 - ii. Highly encourages everyone to go.
 - iii. Further details will be discussed later on.
- c. Town Council Meeting on Monday.
 - i. Massive warehouse will be built in Normal.
 - 1. Located about 3 miles North of the ISU campus on N. Main St.
 - 2. Will encompass 1 million sq. feet of building space and will cost around \$45 million when complete.
- d. Clean-Up Day
 - i. Is on Tuesday, April 24th at 5PM.

- ii. This is a mandatory event for everyone.
- X. Advisor Zompetti's report:
- a. She thanks people for attending one-on-ones with her.
 - i. People should schedule one with her if they have not yet.
 - 1. This way, we can come up with reports.
 - b. Thanks to ARH and Schnepfer for having a one-on-one with her.
 - i. Offers one-on-ones to other ex-officios.
 - c. Apologizes for missing APAC's ceremony.
 - d. People should share ideas to make changes to the Operations Manual.
 - i. Will be meeting soon to make changes.
 - e. The door between SSB 120 and SSB 130 will now be locked.
 - i. SSB 120 has private documents, and they need to regulate who is coming into the office.
 - f. Lobby Day- people should ask for excuse letters if they need one.

Ex-Officio Member Reports & Updates

- I. APAC's report:
- g. Had their last executive board meeting on Tuesday, April 17.
 - h. May 3rd is their last social.
- II. ALAS's report:
- i. Saturday, April 21 is their annual end of the year formal.
 - i. Currently have more people than they can have.
 - j. Will be having transitions internally next week.
- III. ARH's report:
- k. ARH is currently working with governments and unities to help advertise next year's executive board openings for the elections coming up.
 - l. Hewett-Manchester Student Association, in conjunction with ARH, will be hosting an on-campus bags tournament in East Campus in the basketball courts.
 - i. It will be on Saturday, April 21st.
 - ii. Go to www.isubags.com to sign up.
 - m. Sex Signals, the sexual assault awareness program, was a success with about 450 people in attendance.
 - n. ARH's Passing of the Gavel will be on April 22.
- IV. PRIDES's report:
- o. Had their Day of Silence on April 18.
 - i. There is a vigil that night.
 - p. They are applying to host a conference next year.
- V. Student Trustee Schnepfer's report:
- q. The Board of Trustees will be talking about tuition and fees.

- i. They will be walking around to see different parts of the campus.

Information Items

- A) Assembly Accountability- Neville
 - a. People will have to turn in weekly update reports on what happened during the week.
 - b. Due every Wednesday by 5PM.
 - c. You can find the report in the Shared Folder.
 - d. Banked Hours
 - i. You can bank unlimited hours, but you can only use 2 per week.
 - e. People should see the sheet for the breakdown of the hours required for each job.
 - f. ARH asks if ex-officios should do the weekly updates.
 - i. Neville says it is not required.
 - ii. Horstein says it is a good idea because then SGA can see what is happening internally with each ex-officio.
- B) Committee Chair Elections
 - a. Cassata explains how elections work.
 - b. J. Krug motions to move into Action Item A.
 - i. Miller seconds.
 - ii. Motion passes.
- C) Lobby Day Resolution
 - a. Cullen reads the resolution.
 - b. Decker motions to move into Action Item B.
 - i. Miller seconds.
 - ii. Motion passes.
- D) Town Resolution
 - a. Cullen reads the resolution.
 - b. ARH motions to move into Action Item C.
 - i. Ruscitti seconds.
 - ii. Motion passes.
- E) One Main Surveys
 - a. Horstein says it is mandatory that SGA is at Sprigfest to hand out the surveys.
 - i. Encourages more constituent contact.
 - b. Nippa asks people to send him any more questions they want to go into the survey.
 - i. Ruscitti asks when he needs them by.
 - ii. Nippa says tomorrow.

Action Items

A) Committee Chair Elections

- a. Cassata goes over the procedure again.
- b. Nippa asks if the other person running will be outside during speeches.
 - i. Decided they will be outside.
- c. Civic Engagement Committee Chair
 - i. Between Jason Nippa and Jordan Broderick.
 1. Nippa goes first, Broderick second.
 - ii. Perr motions to debate.
 1. ARH seconds.
 2. Motion passes.
 - iii. Anders motions to close discussion.
 1. J. Krug seconds.
 2. Motion passes.
 - iv. Senator Jason Nippa wins.
- d. Finance and Allocation Committee Chair
 - i. Between Matt Decker and Tom Krug.
 1. Decker goes first, Krug second.
 - ii. Broderick motions to debate.
 1. Perr seconds.
 2. Motion passes.
 - iii. Martin motions to close discussion.
 1. Nippa seconds.
 2. Motion passes.
 - iv. Senator Tom Krug wins.
- e. Programs and Recognition Committee Chair
 - i. Between Leslie Bixby and Mari Ruscitti.
 1. Bixby goes first, Ruscitti second.
 - ii. Miller motions to debate.
 1. Thorgesen seconds.
 2. Motion passes.
 - iii. Broderick motions to close discussion.
 1. ARH seconds.
 2. Motion passes.
 - iv. Senator Leslie Bixby wins.
- f. Revote on Finance and Allocation Committee Chair.
 - i. Due to an error in counting votes.
 - ii. Senator Tom Krug wins.
- g. Policy and Procedures Committee Chair
 - i. An interim chair will be appointed by the Assembly Officers until an election at a later date.

B) Lobby Resolution

- a. Cullen passes around a sign-up sheet.
- b. Horstein offers a friendly amendment.
 - i. Wants to add “Higher Education” before every “Lobby Day.”
 - ii. Cullen accepts.

- c. Nippa offers a friendly amendment.
 - i. Wants Higher Education reflected throughout the entire resolution.
 - ii. Cullen accepts.
- d. Nippa motions to approve.
 - i. Miller accepts.
 - ii. Motion passes.

C) Town Resolution

- a. Cullen says it will be held in Champaign from 9-3PM.
 - i. There will be many good speakers.
- b. Olshak asks if Michael Zajack is aware yet about the trip.
 - i. Not yet.
- c. Horstein offers a friendly amendment.
 - i. Wants the amount of money to be changed.
 - ii. Cullen accepts.
- d. Ruscitti motions to approve.
 - i. J. Krug accepts.
 - ii. Motion passes.

Passing of the Gavel

- A) Mason reminds Senators to sign up for their one-on-ones.
- B) Caban reminds people to get their forms in to her by Friday, April 20.
- C) Zompetti reminds people to leave the debates about elections within the debate.
 - a. They should not be discussed after.
- D) Martin
 - a. ARH will be making ribbons for Virginia Tech to hand out.
 - b. D.C. applications are due by Friday, April 27.
 - c. Should return internal committee sheets to Horstein by Friday.
- E) PRIDE has their Passing of the Gavel on May 2nd.

Adjournment

- A. Nippa motions to adjourn.
 - a. Broderick seconds.
 - b. Motion passes.