

Assembly Meeting  
September 5, 2007  
7:40PM-9:40PM

**Call to Order**

**Roll Call**

**Approval of Minutes**

- A. Senator Anders motions to approve the minutes.
  - a. Senator Ruscitti seconds
  - b. Unanimously approved.

**Administrative Report**

- I. President Horstein
  - a. Do not be afraid to still ask about any questions after the Retreat.
  - b. Spam
    - i. There are now more filters.
  - c. Underrepresented Senator leads.
    - i. He has one person interested in the position.
    - ii. This would finalize out legislative branch.
    - iii. Let him know if there is someone else interested.
  - d. State of the University
    - i. He wants everyone to go to this if they do not have class.
    - ii. It is September 11<sup>th</sup> at 2pm in the CPA.
    - iii. We should all sit together.
    - iv. Wear your nametag.
    - v. There is a reception afterwards with administrators.
  - e. We will talk about the Dress Code in Information Items.
  - f. Senator J. Krug says she gets more spam on her SGA email than her ilstu address, and asks if the new filters will cover that, too.
    - i. Horstein says the filters will cover all of the University.
- II. Vice President Martin
  - a. He had about 20 students show up to the two ELP information sessions, ranging from freshmen to graduate students.
    - i. He thanks the people that attended these sessions.
  - b. He has recently appointed numerous students to External Committees.
    - i. He thinks that this year they were able to establish a relationship with the students appointed and the Association.
    - ii. He hopes this new process creates more channels of communication between the appointees and the Association.
    - iii. He met with each student and explained the process, what they should expect, and their role.

- iv. These committees still have vacant seats, and he would appreciate any recommendations:
  - 1. 1 graduate student for the Academic Planning Committee.
  - 2. 2 undergraduate students what are admitted to a professional education program for Council for Teacher Education.
  - 3. 1 student for Council for General Education.
  - 4. 3 students enrolled in the Honors program for the Honors Council.
  - 5. 1 student for the library committee.
- c. ELP is getting ready to start, and he has 24 applications, but he is still looking for more.
  - i. He wants the total size to be around 15 to 20 people.
  - ii. He asked Senators Mason, Jackie, Krug, Nippa, and Cail to assist him with the program this year.
  - iii. They will be reviewing applications this week and notifying participants.
  - iv. If anyone knows someone else who is interested, contact him immediately.
  - v. On September 19<sup>th</sup>, the Association will be invited to a dinner before the Assembly Meeting to meet with the ELP participants.
  - vi. There will be a lock-in retreat at the Rec Center on September 21<sup>st</sup>.
    - 1. Anyone interested in attending is welcome, just let him know.
    - 2. He will be working to finalize the curriculum.
  - vii. The Association will soon be seeing the participants in the office.
    - 1. They are required to do an office hour a week and attend three Assembly Meetings throughout the semester.
  - viii. If anyone is interested in serving as a mentor for an ELP member, please let him know.
    - 1. He will be passing around a sign-up sheet.
- d. If anyone is interested in serving on any of the committees, let him know.
  - i. He sent around a sign-up sheet for anyone interested.
  - ii. The committees are: Academic Advisor Advisory Board, Parking Committee, Student Foundation, Student Elections Commission, or Capital Planning and Budget Committee.
- e. He is excited about the benchmarking trip this Sunday.
  - i. He has been working on finalizing the meetings for that trip, and they will be very busy.

- ii. He feels that they will bring back a lot of valuable information to the Association.
  - iii. If people have questions they would like to find out, let him know so he can ask them on the trip.
- f. He and Horstein have scheduled a meeting with IWSS to discuss the website.
  - i. They will mention the issues brought up in the last caucus.
  - ii. He does not think the website will be ready before October 1<sup>st</sup>.
- g. He gives his appreciation to President Horstein and Student Trustee Cekander for the hard work they did last week with the dress code.
  - i. It was a very busy week for them.
- h. Cekander wants to know if he can be an ELP mentor.
  - i. Martin says he can.

### III. Chief of Staff Neville

- a. She wants to thank everyone for their hard work and positive attitudes on the Retreat.
  - i. She also wants to thank ARH President Monica Gibbs and Student Trustee Cekander for making presentations on the Retreat.
  - ii. Advisor Zompetti has been making thank-you cards to be sent to the administrators that came.
    - 1. The cards are being passed around, and everyone should sign them.
- b. Payday is this Friday, September 7<sup>th</sup>, for the first week of school.
  - i. Everyone will receive two weeks' pay, one for the first one and one for the Retreat.
  - ii. We are now back on schedule with paydays, so everyone should be paid every two weeks.
- c. Overall expenses for the Retreat cost \$1,700.
  - i. We were under budget.
    - 1. We had \$2,500 to spend.
- d. From now on, she will be giving a detailed presentation of the budget at the second Assembly Meeting of every month.
- e. Senator Miller wants to know if Graduates get paid every two weeks, too.
  - i. They will not get paid until the end of this month.
- f. Senator Bixby asks where the other money from the Retreat went.
  - i. It went into the rollover money.
- g. Senator Miller asks where the money is that is going on our cards in the form of flex dollars.
  - i. Advisor Zompetti says she will address that in her report.

### IV. Speaker Cassata

- a. The Assembly Officers met with three of the Committee Chairs last week.

- i. All of the committee chairs should open up their schedules so a permanent meeting can be set up.
- b. He will make his schedule open to Off-Campus Senators to set up a meeting with them next week.
- c. Senator Ruscitti asks how him how to make her schedule available to other people.
  - i. He explains that you need to go to you Calendar in Outlook.
    - 1. Then there is a “Share my Calendar” section.
      - a. Click that and insert the person’s name.

V. Deputy Speaker Graham

- a. The constituent email will be ready to be sent out tonight.
  - i. She added an extension due to Labor Day, do you do not need to send them out until Friday by 4:30.
  - ii. If you have any questions, email her or call her.
    - 1. She posted her number in the office.
- b. She spoke to Erin Pearce, and the update list of RSOs will not be ready until the first week of October.
  - i. She decided not to wait any longer, so she split last semester’s list up by 5.
  - ii. Each Underrepresented Senator has about 60 RSOs to represent, with about 300 total.
  - iii. Each Underrepresented Senator can find a list of their constituents in their folder.
  - iv. They should begin going to their respective RSO meetings.
  - v. Come see her during her office hours if you are having problems finding a good RSO meeting to start with.
- c. Everyone should be meeting with their constituent contact groups.
  - i. She has already emailed all of the Off-Campus Senators to meet.
  - ii. Everyone should meet no later than the next Assembly Meeting, Wednesday, September 19<sup>th</sup>.
- d. She also wants everyone to know that if the phone rings in the office, you can pick it up.
  - i. A student recently called last week to ask if we were making progress on the dress code.
  - ii. When you pick up the phone, say something like “Student Government, this is...(state your name).”

VI. Secretary Mason

- a. He says that committee chairs should be submitting to him attendance from their meetings for anyone who is absent.
  - i. This is especially for any meetings held outside of the Assembly Meetings.
- b. He would like anyone who is giving a report to use a report form in the future.

- i. This makes it much easier for him to keep track of the minutes.
  - c. From now on, at the first Assembly meeting of every month, he will have an attendance update to read.
    - i. If anyone has any questions about their attendance, talk to him sometime after the meeting.
    - ii. Speaker Cassata has one excused and one unexcused absence.
    - iii. Senator Anders has two excused absences and one unexcused absence.
    - iv. Senator Cail has three excused absences.
    - v. Senator Decker has one excused and one unexcused absence.
    - vi. Senator Tom Krug has three excused absences.
    - vii. Senator Long has one excused absence.
    - viii. Senator Thorgesen has one excused absence.
  - d. Advisor Zompetti asks Secretary Mason to read off the ex-officio absences.
    - i. Mason says that PRIDE has two absences and ALAS now has one.
  - e. Vice President Martin asks Mason to clarify the attendance policy.
    - i. Mason says that you are allowed to make one unexcused absence become an excused absence, you can make up any excused absences, and are allowed only three absences total.
  - f. PRIDE asks if their absences are excused or unexcused.
    - i. Mason says that their absences are unexcused.

VII. Finance Director Osolin

- a. The members for the BRC have been chosen.
  - i. They have eleven members out of the twelve departments.
    - 1. Some departments have minimal work, so they were combined.
  - ii. Official orientation will be held on September 19<sup>th</sup>, from 6-7pm.

VIII. Programs Director McKenna

- a. She is still working on Homecoming.
  - i. She has completed an events list that she will distribute to the Association in the next few weeks.
    - 1. It will give a list of all the events that will count towards everyone's one mandatory event.
  - ii. Everyone will be required to spend one hour at their event, three hours on float construction, and to participate in the parade.
- b. SGA will also be participating in the office decorating contest the week of October 1<sup>st</sup>.
  - i. Judging will take place on October 5<sup>th</sup>.
- c. President Horstein asks if Programs Director McKenna is going to include ex-officios in the Homecoming decorating.

- i. She can not make them do it, but they are more than welcome to participate.
  
- IX. External Relations Director Cullen
  - a. He attended the Town Council meeting.
    - i. Dan Brady was there.
  - b. The Housing Fair will be having their meeting.
    - i. Eight student housing companies will be there.
  - c. The Provost Search Committee is working with Search Firm-Greenwood and Associates.
  - d. Senator Anders asks what the date of the Off-Campus Housing Fair was.
    - i. Cullen will let him know after the meeting.
  
- X. Public Relations Director Caban
  - a. She says that Secretary Mason has been in contact with the Daily Vidette, and they will be attending out meetings from now on.
    - i. She will be the one to coordinate with them about any information that we want to go into the Vidette.
  
- XI. Advisor Zompetti
  - a. ASGA National Summit Attendees
    - i. Attendee packets were placed in the mailboxes of everyone going.
      - 1. It will include a tentative schedule, flight information, hotel information, forms needing to be signed and returned, and the excused absence letters.
    - ii. She wants everyone to have their paperwork in to Tammy by the deadline.
  - b. SGA Benchmarking Trip Attendees
    - i. The packet should include a tentative schedule, flight information, hotel information, forms needing to be signed and returned, and the excused absences letters.
    - ii. If you have not yet turned them in to her, do so by tomorrow at 12pm.
  - c. Project Vote Smart
    - i. The American Democracy Project is sponsoring a voter education workshop on September 17<sup>th</sup> from 12-1pm in the Old Main Room.
    - ii. Everyone should try to stop by.
    - iii. Senator Nippa might want to contact the Provost to see if he can assist.
  - d. Enrollment
    - i. The enrollment numbers are down at ISu by 1%.
      - 1. It went from 23,261 to 20,093.
      - 2. This will directly impact student fee funded areas.

- e. Redbird Debit Dollars
  - i. Her staff is working with Robin Knapp, the manager of the Redbird Card Office, to have the debit dollar allocations that SGA approved moved to each person's individual accounts.
  - ii. She or Tammy will send out an email when this is complete.
- f. Respect of Space
  - i. She has other responsibilities as part of her position with the university.
  - ii. She asks that each person check in with the front desk before going back to her office.
    - 1. She could be with a student for disciplinary reasons, and it is important that the person's privacy is protected.
  - iii. If you need to meet with her, you can schedule that directly with Tammy.
- g. She says that some people were chosen to sign the Ethics Orientation packet.
  - i. If you did not receive a copy in your folder, you do not need to fill one out.
- h. Senator Throgesen asks if a copy will be in the SGA office.
  - i. Advisor Zompetti says that there will be.
- i. Deputy Speaker Graham asks if the decrease in enrollment has to do with Hewitt being shut down.
  - i. Zompetti says that it does not have to do with housing.
  - ii. Transfer enrollment is also down.
- j. Deputy Speaker Graham asks if everyone has to sign the ethics sheet.
  - i. Zompetti says only the people that received the packet need to sign the sheet.

## **Committee Reports**

- I. Civic Engagement- Senator Nippa
  - a. The committee will now be meeting once a week, outside of Assembly Meetings.
    - i. They have lots to do this year.
  - b. They are working on researching other ways to get SGA involved.
    - i. Senator Broderick recently met with Alpha Phi Omega.
      - 1. We may join with them in their Adopt-a-Park program.
  - c. They discussed they work they still have to do to bring the Collegiate Readership Program to ISU.
    - i. They looked into outside funding.
    - ii. They are also looking into possibly forming a referendum.
  - d. They are still discussing Voter Education Week.
  - e. They also discussed the Association's involvement in Habitat for Humanity.

- i. The entire Association will talk about this in the Information Items.
- II. Finance and Allocation- Senator Tom Krug
  - a. They reviewed and passed the Emerging Leader Program Budget.
- III. Programs and Recognition- Leslie Bixby
  - a. They received two RSO of the Month applications.
    - i. They are Alternative Spring Break and Gamma Iota Sigma.
      - 1. Gamma Iota Sigma won this month.
    - ii. If anyone is a part of another organization, you should encourage them to fill out an application.
  - b. They are working on promoting RSO of the Month.
  - c. They are still developing Redbird of the Month by opening it up to coaches and professors.
  - d. They are also creating the Random Acts of Kindness program that will be geared towards freshmen that are making a difference in their dorms.
  - e. They are finalizing their ideas on the best way to recognize the winners and how to promote all three programs.
  - f. Vice President Martin asks if there will be a resolution at the next Assembly Meeting approving RSO of the Month.
    - i. Senator Bixby says that there will be.
  - g. Senator Jackie Krug says that approving this every month will become hard.
    - i. Advisor Zompetti says they will have to adjust the timeline for how they pick winners in the future.
    - ii. They will have to pick before the first meeting of every month.
- IV. Policies and Procedures- Senator Moore
  - a. They are currently reviewing the Constitution.
    - i. They are looking for anything that needs to be updated or taken out.
    - ii. They are also making sure there is no contradiction between the Constitution and the by-laws.
  - b. He plans to meet with Advisor Zompetti to go over the dress code issue.
  - c. They are wants to work on the electronic campaigning section in the Student Elections Code.

### **Ex-Officio Member Reports & Updates**

- I. Asian Pacific American Coalition (APAC)
  - i. They had their kick-out barbecue.
    - i. It went well with a good amount of people.



- II. Association of Latin American Students (ALAS)
  - i. Not present.
  
- III. Association of Residence Halls (ARH)
  - i. They had their first assembly meeting, and it went very well.
  - ii. They had their first exec meeting on Monday.
    - i. They talked about positional goals for the year and expectations they have of each and the entire ARH.
  - iii. They are almost done finalizing the government and unity retreat.
    - i. It will be September 14-15<sup>th</sup>.
      - 1. This year each unity and government's entire board can go.
      - 2. This will promote cohesiveness not only within their organizations, but ARH as a whole.
  - iv. Care packages went to the residence halls at the end of last week and the beginning of this week.
    - i. All residents should have gotten them by now.
    - ii. This year they were distributed through the mailboxes instead of through the government offices.
      - 1. This was to have more people pick them up, and not to have as many leftover.
  - v. Their next general assembly meeting is this Sunday, September 9 in the Christa McAuliffe Room in the basement of Atkin-Colby.
  
- IV. Black Student Union (BSU)
  - i. She thanks Horstein for attending their Meet-and-Greet.
  - ii. It is their Kick-Off week, which started yesterday.
    - 1. They had a meet and greet and the BBC yesterday.
    - 2. Tonight they are having a soul food dinner.
    - 3. Thursday, September 6, is study with BSU night.
      - a. They are also having an open mic, co-sponsored with PPEG.
    - 4. Friday, September 7 is their basketball tournament.
    - 5. Saturday, September 8 is the BSU quad jam.
  - iii. Advisor Zompetti says thinks that their Kick-Off week is solid this year, and she thinks that's great.
  
- V. People Realizing Individuality and Diversity through Education (PRIDE)
  - i. They had their picnic two days ago.
  - ii. They had their first meeting, with lots of people attending.
    - i. About 40 people showed up.
  - iii. The budget for their "Gay Fine by Me" shirts was approved, and that event will continue.
  
- VI. Student Trustee Cekander

- i. He has contacted people about parking for the next five to ten years.
  - i. He will have more soon.

### **Information Items**

- A. Senator Krug motions to add Information Item G to the agenda.
  - a. Senator Nippa seconds.
  - b. It is Approval of Members to the BRC.
  - c. It is approved unanimously.
  
- B. Marketing Department Dress Code- President Horstein
  - a. He makes a motion to move to executive session.
    - i. Deputy Speaker Graham seconds.
    - ii. Motion passes.
  - b. Senator Miller motions to move out of Executive Session.
    - i. Deputy Speaker Graham seconds.
    - ii. Motion approved.
  
- C. Senator of the Month- Secretary Mason
  - ii. This person has had a complete 180 degree turn since the beginning of the year.
  - iii. The person has stepped up to fulfill this position, and has gone above and beyond what is required.
  - iv. We are all looking forward to seeing this person's leadership develop even further.
  - v. It is with great pleasure that he gives Senator of the Month to Off-Campus Senator Cassata.
  
- D. Habitat for Humanity Involvement- Senator Nippa
  - a. He wants to see what people think about this, and to get feedback.
  - b. President Horstein told him that he wanted SGA to do Habitat for Humanity.
  - c. Senator Nippa has been in contact with Habitat for Hummanity.
    - i. To do this, we need to do a fundraiser first.
    - ii. We can trick-or-treat for change, which we cannot do due to our meetings.
    - iii. Or we can do canning for change at Wal-Marts.
  - d. We can do Habitat almost any Saturday that we want.
  - e. Senator Miller asks if we have talked with the Dean of Students because they have these events on their calendars.
    - i. Senator Nippa says he has not contacted them, but he can look into it.
  - f. Senator Cail says that it is a good idea.
    - i. It would make a difference for Bloomington-Normal, and it another way to be seen.

- g. Senator Jackie Krug says that standing outside Wal-Mart for three hours at a time is a little much.
- h. Senator Cail says that SGA has a good budget, and asks if we can just donate instead of canning.
  - i. Vice President Martin says you cannot use state money to donate.
- i. Deputy Speaker Graham says that it will help promote unity within the Association, and we can reach out.
- j. Senator Broderick says that Civic Engagement might work with Alpha Phi Omega, and could help us to not have to work three hours straight.
- k. Senator Griswold says that unless we work with APO, there really is not a lot of constituent contact.
  - i. Programs Director McKenna says it does not have to be a constituent event if we are reaching out to the community.
- l. Deputy Speaker Graham says we do not need constituent feedback for this event.
- m. President Horstein says that we should also be role models, and we should give back to the community.
- n. Vice President Martin says that the event will be similar to Community Clean-Up.
- o. Senator Miller asks if they can still help without canning at Wal-Mart.
- p. Speaker Cassata reminds everyone that this is just a feedback session, not a debate.

E. SGA Budget- Chief of Staff Neville

- a. Everyone should have the budget for the 07-08 year in their folders.
- b. The budget was recently approved by Finance and Allocation.
- c. She and Advisor Zompetti spent many hours working on this.
  - i. They went through every line item to cut back where they could and add expenses where they felt was necessary.
  - ii. Every expense on the budget has a reason that it has that certain amount of money.
- d. She says that ex-officios have \$4,000 allocated to them for co-sponsorships.
- e. They need the money for the computers for the office.
- f. There should be a high rollover, in case we get to move into the Bone Student Center.
- g. Senator Miller asks what the transfer to student leaders section is.
  - i. President Horstein says that out increase was not much, so SGA gave some of that money.
- h. Deputy Speaker Graham asks who has the jurisdiction to use the money for the constituent contact money given to the Deputy Speaker.
  - i. Chief of Staff Neville says that people would need to approach her with the event.
  - ii. They would be informed as the money is used so they can continue to plan.

- i. Senator Miller asks if a lot of the events will become resolutions.
    - i. Chief of Staff Neville says they will, and we can turn it down.
  - j. Senator Nippa motions to move this into Action Item A.
    - i. Senator Anders seconds.
    - ii. Motion passes unanimously.
  
- F. SGA Logo Bill- Vice President Martin
  - a. We need a bill to approve this.
  - b. This is now the formal bill.
  - c. President Horstein motions to move this into Action Item B.
    - i. Senator Anders seconds.
    - ii. Motion passes unanimously.
  
- G. Emerging Leader Program Budget- Vice President Martin
  - a. He has been working with many people on this issue.
  - b. It was approved by Finance and Allocation.
  - c. Senator Tom Krug motions to move this into Action Item C.
    - i. Senator Anders seconds.
    - ii. Motion passes, with one vote of no.
  
- H. Approval of Members to the BRC
  - a. Senator Bixby motions to move this into Action Item D.
    - i. Senator Anders seconds.
    - ii. Motion passes.

## **Action Items**

- A. SGA Budget
  - a. Senator Perr motions to approve the SGA Operational Budget.
    - i. Senator Anders seconds
    - ii. Motion passes unanimously
  
- B. SGA Logo Bill
  - a. Senator Bixby motions to approve the SGA Logo.
    - i. Senator Jackie Krug seconds.
  - b. Vice President Martin reads the Bill.
  - c. Deputy Speaker Graham goes over some grammatical changes.
  - d. Senator Miller goes over some grammatical changes.
  - e. President Horstein wants to know what happened to the third “whereas.”
  - f. Vice President Martin accepts the amendment as chosen.
  - g. Senator Miller asks why he chose four years.
    - i. Vice President Martin says four years seems like a good amount of time to have a new logo, before deciding whether to change.
  - h. Motion passes with a vote of no and one abstain.

- C. SGA Emerging Leader Program Budget
  - a. President Horstein motions to approve the budget.
    - i. Vice President Martin seconds.
  - b. Passes with two votes and two abstentions.
  
- D. Approval of BRC Members
  - a. Vice President Martin motions to approve the members.
    - i. Senator Bixby seconds.
    - ii. Motion passes, with one abstention.

### **Passing the Gavel**

### **Adjournment**

- A. Speaker Cassata motions to adjourn.
- B. No objection.