

Assembly Meeting
August 22, 2007
7:32PM-8:46PM

Call to Order

Roll Call

Approval of Minutes

- A) Senator Broderick
 - a. Miller seconds
 - b. Motion passes unanimously

Administrative Reports

- I) President Horstein's report:
 - a. He would like to welcome Heather to the Assembly.
 - b. The Rec center completions are coming up.
 - i. Meetings soon.
 - c. Monitoring ResNet information coming soon.
 - i. They were getting ten warnings a day about people downloading.
 - d. He spoke at the new faculty organization.
 - e. Diversity barbecue went really well.
 - i. He met many ex-officio members.
 - f. Committee chairs should be keeping everyone busy.
 - i. He wants comm. chairs to check in with Assembly Officers.
 - g. The plus/minus grading system will not be reviewed.
 - i. The provost does not want to pursue it.
 - h. RSVP to Bowman's dinner.
 - i. The marketing department started a dress code even though our constitution says it is not allowed.
 - j. PRIDE asks who the dress code is for.
 - i. It is for the marketing department.
- II) Vice President Martin's report:
 - a. He held the first information session for ELP, and will be holding another next Thursday, August 20 in SSB 314.
 - i. People should encourage interested people to join ELP or an external committee.
 - ii. They had 5 people attend the last ELP meeting, including a senior.
 - b. Appointments are being scheduled for the Benchmarking Trip.
 - i. Everyone will receive any information from that trip.

- c. He has been conducting External Committee interviews, and they are going well.
- d. Let him know if you are interested in serving on a committee for Uptown Normal regarding parking asap.
- e. Submit feedback about the dress code to either him or Dave.
- d. Fall Retreat
- f. Senator J. Krug asks when the next ELP meeting is.
 - i. Martin says it is Thursday, August 30th at 4pm in SSB 314.

III) Chief of Staff Neville's report:

- a. She wants everyone to sign up for their officer hours by the end of the meeting.
 - i. Senators need 3 office hours, staff needs 6, and executive committee needs 10.
 - ii. Everyone should work at least one hour during main office hours.
 - iii. She wants everyone to be diligent about completing their office hours, because she will not just give them to people.
 - iv. People should also swipe in for Assembly Meetings.
- b. Advisor Zompetti asks what happens when someone does not clock in.
 - i. They do not get paid.
- c. Apparel will be in by the next Assembly Meeting.
- d. Copy Etiquette
 - i. People should not print more than 25 pages for homework in the office.
 - ii. If there is more than that, they need to print it somewhere else or make copies.
- e. People should be prepared for noise in the office between 8am and 4pm due to construction.
 - i. Cekander asks how long it will take for the office to be completed.
 - A. They not know, and will get back to him soon.
- f. Fall Retreat
 - i. Everyone should be at the SSB by 3:30, the bus will be leaving at 4.
 - ii. People should come with a positive attitude.
 - iii. People will also be paid a week's pay for attending the retreat.
- g. People should also let her know about anyone interested in the position of Technology Director.

IV) Speaker Cassata's report:

- a. He wants all Senators to think about a good time to meet with their respective Assembly Officers.
 - i. He has On-Campus Senators.
 - ii. Allison has Off-Campus Senators.

- iii. Ted has Underrepresented Senators and Graduate Senators.
- b. Horstein asks if the Assembly Officers have talked to the Committee Chairs about meeting with him.
 - i. He has not, but will soon.

V) Deputy Speaker Graham's report:

- a. She wants to thank everyone for sending out their constituent emails.
 - i. She is meeting with Erin Pearce soon, and the Underrepresented Senators will have their listservs.
- b. She still does not have records that Senators Bixby, Broderick, and Tom Krug sent out their emails.
 - i. If you sent the email, but did not CC it to her, talk to her after the meeting.
- c. She will be emailing a form to all committee chairs and ex-officios that will need to be filled out and given back to her the Wednesday before Assembly Meetings if there is something you would like put in the constituent emails.
- d. If people get constituent emails, she wants you to forward the responses to her.
 - i. Also, answer the email in a timely fashion.
 - ii. By the next meeting, she will have a form to fill out if you get constituent feedback.
 - A. This will help her to see recurring topics, and prioritize them.
- e. The current listservs are not up to date, but are from last year.
 - i. Suzette has contacted CISS and Rudy and will be updating the listservs soon.
 - ii. This will take about a week to fix.
 - iii. If you receive an email from a graduated student, disregard them.
- f. She wants everyone to be assertive and engage in conversation with the students during Festival ISU.
 - i. This will help people to become aware that SGA exists.
- g. Horstein talks about Festival ISU.
 - i. He wants Off-Campus Senators to hand out handbills about the apartment sign dates.
 - ii. We will have an internet survey on September 24th.
 - A. The handbills will promote this.
 - iii. We want to have a hyperlink leading to the survey.
 - A. We hope there will be a lot of responses.
 - iv. The survey will see how we can help the students.
- h. Martin wants Senators to hand out handbills with information about SGA.

VI) Secretary Mason's report:

- a. No report.
- VII) Programs Director McKenna
- a. Festival ISU is tomorrow, and she needs people to sign up if they have not done so already.
 - i. It is mandatory that everyone sign up for a shift.
 - ii. She wants everyone to wear red shirts or ISU apparel.
 - A. They also should wear their nametags.
 - iii. She reads off who still has not signed up for a shift, and then hands the sheet around.
 - b. Martin asks what to do if you have to be at more than one area.
 - i. McKenna says to bring a change of clothes.
 - c. Long asks what about not having a nametag.
 - i. They will be in soon, and not to worry about it for Festival ISU.
- VIII) Finance Director Osolin
- a. He and Kevin have been looking for members for the BFC.
 - i. He has been speaking to people, and has about 3 or 4 people who may be interested.
 - ii. If anyone knows anyone interested in getting involved in BFC, please contact him.
- IX) External Relations Director Cullen
- a. He attended the IBHE conference at Joliet Junior College.
 - i. They discussed alternative methods of getting more money for Higher Education.
 - b. He went to the City Council Meeting.
 - i. They debated expanding the Oaks on Hovey.
 - A. The residents voiced their concern and rejected the proposal due to the noises it creates.
- X) Public Relations Director Caban
- a. She has been working on getting in touch with the media.
 - b. She is working on advertising to the media.
 - i. She will be working on handbills, press releases, and flyers.
 - c. She uploaded the pictures for the SGA website.
 - c. She will be working on the bulletin board next week.
 - i. If anyone has ideas for the bulletin board, let her know.
- XI) Advisor Zompetti
- a. New Equipment
 - i. The new laptop, LCD projector, and Turning Point Software are in.
 - A. If you need to use any of them, check them out with Tammy in the SGA office.

- b. Tammy also controls the check-in/out log for the digital camera.
- b. New Student Worker and Security Reminder
 - i. There are new student workers in SSB 120, Nikka and Jessica.
 - ii. The office is open from 8am-6pm Monday, 8am-9pm Tuesday, 8am-7pm Wednesday, 8am-9pm Thursday, and 8am-4:30pm Fridays.
 - iii. The hours will start next week, so plan accordingly for anything that needs to be done in SSB 120.
 - iv. She also wants everyone to introduce themselves to Tammy, the new SGA Advisement Team Secretary.
- c. ASGA National Summit Attendees
 - i. If you are going to the conference, please give her a list of your classes, with the course number, name of the professor, and days/times of the class that will be missed.
 - ii. She needs External Relations Director Cullen to provide her with the times for the group's legislative meetings by August 29th.
 - iii. Attendee packets will be placed in mailboxes by September 5th.
 - 1. It will include a tentative schedule, flight information, hotel information, forms that need to be signed and returned, and the excuse letters.
- d. SGA Benchmarking Trip
 - i. If you are going, give her a list of your classes with the course number, name of professor, and days/times of the course that you will be missing.
 - ii. Attendee packets will be placed in mailboxes by August 31st.
 - 1. It will include a tentative flight schedule, flight information, hotel information, forms that need to be signed and returned, and the excuse letters.
- e. Compensation Update
 - i. We approved the increased update this summer.
 - ii. It will go into effect when the state approves the budget.
- f. Martin asks if we need to sign a form for the Fall Retreat weekend.
 - i. The forms will be in the mailboxes tomorrow, so fill them out by noon on Friday.
- g. Miller asks if the forms could be instead at Festival ISU.
 - i. They will be there.

Committee Reports

- D) Civic Engagement Committee- Senator Nippa
 - a) They are researching funding for the Readership Program.
 - i. They are looking to outside sources for grants.
 - ii. He is also having meetings with department.

- 1. This is something that students and professors want.
 - iii. Horstein asks if we are talking about NY Times because many teachers are interested in it.
 - 1. USA has been questioned as a credible resource.
 - iv. Senator Nippa says he will look into the N.Y. Times Program.
- b) They are working with Habitat for Humanity and other community organizations.
 - i. He has already been in touch with Habitat for Humanity.
 - ii. Senator Broderick will be helping him with this project.
 - iii. People should let him or Senator Broderick know of any ideas they might have.
- c) They are also working on developing a Voter Education week.
 - i. This will be held the last week of November or first week of December.
 - ii. They might have a candidate forum.
 - iii. They can make it educational.
 - iv. They will invite local officials to come and speak.
 - v. They will first work on a timeframe.

II) Finance and Allocation- Senator Tom Krug

- a) He reviewed the operating budget for this year.
- b) He will go over some questions regarding line items at the next Assembly Meeting.

III) Bixby

- a) To promote RSO of the Month
 - i. They will be using the gazebo during Festival ISU.
 - ii. They will be passing RSO of the Month applications to RSO presidents.
 - iii. They will also go talk to RSOs during their meetings.
- b) To promote Redbird of the Month
 - i. They will pass out applications using the gazebo.
 - ii. They will put applications in mailboxes and by the entrance to the dorms.
- c) Random Acts of Kindness
 - i. This will recognize the students that are helping out other students on campus or in the community.
 - ii. They will pass out these applications to RA's at their meetings.
 - iii. This is for the average student who is taking extra time out of their day to help someone.
 - iv. It is mostly geared towards freshmen.

D) Changes to be Made

- i. They want to revise the applications for RSO and Redbird of the Month.
- ii. They want to change the name Redbird of the Month to Illinois State University's Student of the Month.

E) Awards

- i. They want to recognize the awards in the Vidette.
- ii. They want a plaque in the SGA office with the names of the winners and the current winners' pictures in the Bone Student Center.
- ii. They will have a short explanation of what the student and RSO did to receive the award and how to get involved in the RSO.

F) Senator Nippa asks if they are planning on making any significant changes to the programs.

- i. They will just be making slight changes tonight.

IV) Policies and Procedures- Senator Moore

- a) He says that the committee will be addressing the new dress code policy in the College of Business.
 - i. They are making comment cards to have business students fill out at Festival ISU.
 - ii. They want a general idea of how students feel.
 - iii. They will analyze the responses and look where to go from there.
- b) They plan on looking into the alcohol policy.
- c) They want to update the bylaws.
- d) They want to fix the elections code, especially with what to do if there is a tie in Assembly Officer or Committee Chair elections.
- e) Zompetti would like to take to Moore more about the alcohol policy later about what has already been decided.
- f) Cassata asks if the fraternities on campus will need to have a third party vendor.
 - i. Zompetti says they will need to have the third party vendor.
- g) Senator Nippa asks what happens if people complain about the dress code.
 - i. Zompetti says a dress code is not allowed in our constitution, and P&P would have to investigate campus attitude.
 1. Then we would need to talk to Dr. Bowman.
 2. The last time this happened, it was able to be stopped, but this time it is an individual department making the dress code.
- h) Horstein asks if they talked about the Student Elections Code.
 - i. They need to do so soon so it can be approved.

Ex-Officio Member Reports & Updates

I) APAC

- a. They planned all of their upcoming events this summer.
- b. Tuesday, September 4th, they have a cookout on the quad.

- II) ALAS
 - a. They planned a lot over the summer.
 - b. Latino Heritage Kickoff Month.
 - i. Beinvenidos is September 15th, their first date.
 - ii. It might be on the quad, but he will know later.

- III) ARH
 - a. She apologizes for not being able to attend the summer meeting.
 - b. Move In went really well.
 - i. They had 5,127 residents move in in two days, which is more than ever before.
 - c. The first ARH General Assembly Meeting is Sunday, August 26th from 7-9pm in the Rosa Parks Room.
 - i. She also has meeting schedules printed out for the On-Campus Senators.
 - 1. This way, they know what meetings they are responsible for attending.
 - 2. Let her know ahead of time if you can not attend a meeting.
 - d. She and Sabrina are excited for the upcoming benchmarking trip.
 - i. They have begun to work with Dining Services and SGA to get everything ready to go.

- IV) BSU
 - a. They had a summer retreat and planned everything.
 - b. Formal Meet and Greet August 30th.
 - i. Will have faculty.
 - c. Kickoff Week is September 4th-8th.

- V) PRIDE
 - a. They planned the year at their summer retreat.
 - b. Holding a conference in October.
 - i. They are planning for that.
 - c. They are helping U of I to plan their conference.
 - d. She is not sure of the date, but she thinks that on September 2nd they will be handing out “Gay, Fine By Me” shirts.

- VI) Cekander
 - a. He is setting up a meeting with parking to help improve the parking concerns on campus.
 - b. Zompetti wants an update of ex-officio executive board members so they can log into the computers in the office.
 - a. She needs their ulids.
 - c. J. Krug asks when students will no longer have to live on campus for two years.

- a. Martin says there has not been an official announcement yet.
- VI) Horstein motions to interrupt the normal order of business to swear in the new Graduate Senator, Heather Campbell.
- a. Senator Nippa seconds.
 - b. Motion passes
 - c. Campbell is sworn in.
 - d. Horstein motions to resume the normal order of business.
 - i. Martin seconds.
 - ii. Motion passes.

Information Items

- A) Resolution Authorizing Participation in Homecoming- Programs Director McKenna
- i. Vice President Martin reads the resolution.
 - ii. Senator Miller wants to know what happens with the \$1200.
 - i. Advisor Zompetti says it is not for the co-sponsorship, it is for our participation in Homecoming.
 - 1. Money can go toward the float, or if we decide to participate in games.
 - iii. Senator T. Krug offers a friendly amendment.
 - i. Vice President Martin asks if we are doing the bellringing this year, and we are.
 - ii. Senator J. Krug wants to know exactly what we are participating in, because there are many other things to do that weekend.
 - iii. Senator Thorgesen Motion to move into Action item A
 - 1. Senator Decker seconds
 - 2. Motion passes with one vote of no.
- B) SGA Website- Vice President Martin
- i. Ask him any other questions you may have.
- C) Fall Retreat- Chief of Staff Neville
- i. It will be a fun, good time.
 - ii. Come with a good attitude
 - iii. We will be meeting at 3:30pm on Friday, and leaving at 4pm.
 - iv. She would like ex-officios to attend even though their time was changed late.
 - v. Everyone will also get a weeks pay for this weekend.
 - vi. Senator Broderick wants to know if we can park at SSB.
 - i. We cannot park there until 5pm that day.
 - ii. Chief of Staff Neville can pick up people that need it.
 - vii. Senator Miller asks what time we will be back Sunday.
 - i. We should be back about 4pm.

- vii. Chief of Staff Neville says no alcohol is allowed.

D) Constituent Email

- i. Deputy Speaker Graham has given everyone a new how-to sheet for mailing the emails.
- ii. Everyone needs a subject line.
- iii. Make sure to use the PDF version because it is better to look at.

Action Items

A) Resolution

- a. Vice President Martin wants the resolution to say exactly what we are participating in.
- b. Senator Miller wants to know how many events are in the Homecoming week.
 - i. About ten.
 - ii. There is one every night.
- c. Deputy Speaker Graham wants everyone to have to do two events to make sure everyone in SGA makes an appearance.
- d. Vice President Martin wants SGA to spend time on the float and go to only one event.
- e. Advisor Zompetti suggests putting in a number of hours each person has to build the float.
 - i. There were problems with that last year.
 - ii. Then everyone knows what is expected of them.
- f. Senator Miller asks if we get paid for float building, so make our office hours that week float building.
- g. Speaker Cassata thinks one event is enough to do while float building.
 - i. It will be too much otherwise.
- h. Senator Miller asks how long an event should take.
 - i. She wants to know if we have meetings that week.
- i. Programs Director McKenna will take everyone needing to attend the parade, one event, and three hours of float building to be the final resolution.
- j. Senator Nippa wants the completed change read.
- k. Programs Director McKenna reads the completed changes of the resolution.
- l. Senator J. Krug motions to pass the Action Item.
 - i. Senator Griswold seconds.
 - ii. Motion passes unanimously.

Passing of the Gavel

Adjournment