

Assembly Meeting  
January 16<sup>th</sup>, 2008  
7:40PM-9:56PM

## Call to Order

## Roll Call

**Present:** President Horstein, Vice President Martin, Chief of Staff Neville (left early), Finance Director Osolin Programs Director McKenna, Public Relations Director Rotz, Technology Director Tortoriello, Speaker Cassata, Deputy Speaker Graham, Secretary Mason, Senator J. Krug, Senator Moore, Senator Nippa, Senator Anders, Senator Bixby (left early), Senator Broderick, Senator Cail, Senator Thorgesen, Senator Ruscitti, Senator Decker, Senator Griswold, Senator T. Krug, Senator Long

Ex-Officios: BSU, ALAS, ARH, APAC, PRIDE, Trustee Cekander

## Not Present:

## Approval of Minutes

- D) Senator Bixby motions to approve the minutes.
  - a. President Horstein seconds.
  - b. Motion passes unanimously.

## Administrative Reports

- D) President Horstein's report:
  - a. He is meeting with Dr. Bowman next Thursday.
    - i. They will be talking about the off-campus housing policy, the Constitution, and the dress code.
  - b. He is meeting with Vice President Adams on January 31<sup>st</sup>.
    - i. This will be to make sure he has his support, as well.
  - c. He met with Arlene Hosea and other dining services staff members today.
    - i. Jamba Juice is looking to be the selection for the new Rec Center's juice bar.
  - d. He met with Senators Mason, Graham, and Nippa today to talk about the dress code.
    - i. He is compiling a survey to include hard data with their request for Academic Senate investigation.
    - ii. Academics will be looking for statistics make sure SGA is speaking correctly for the students.
  - e. He will be asking the BRC to investigate the "freeze" on student fees.
    - i. This was enacted along with the Truth in Tuition Act.
    - ii. Services are being slashed as the University must continuously cut budgets.
  - f. Senator J. Krug asks how he would collect data for the survey.
    - i. He would ask people to fill the surveys out.

- ii. He asked Tammy to look for the times of the classes that would have to dress up so he can meet students going in and out.

II) Vice President Martin's report:

- a. Over break, he began to wrap up the Student Body Vice President Special Projects.
  - i. They are in the process of finalizing their final recommendations on Night Operations, Late Night Policy in the Bone Student Center, and a Co-Curricular Transcript.
  - ii. The Night Operations recommendation will be on the SGA Consent Agenda for the next Assembly Meeting.
- b. He and President Horstein sent out an email to the entire student body on Monday in regards to the Campus Meal Plan.
  - i. He encourages the entire Association to attend the presentation on Thursday at 3:30pm in the Circus Room.
  - ii. If people receive feedback from their constituents in regards to the Meal Plan, he and President Horstein would be willing to address them.
- c. He handed out two memos.
  - i. The first one is updates from various committees.
    - 1. He still needs some updates from people.
    - 2. He reminds people to fill out reports of committees they attend that are not a part of their regular duties.
  - ii. The second memo is an updated committee membership appointment list.
    - 1. If anyone has recommendations for the open positions, let him know.
- d. The Emerging Leader Program will be resuming their office hours on January 28<sup>th</sup>.
  - i. That is also their first meeting.
  - ii. He will be meeting with the Program Coordinators next week to discuss the remainder of the program.
  - iii. He would like everyone to contact their mentee to coordinate times again.
- e. Vice Presidents Adams and Bragg announced that the Bone Student Center Revitalization Committee will be disbanded.
  - i. This was done as it was noticed as a bigger project that needed more attention.
  - ii. Consultants will be brought on campus this semester, and the planning will start again.
- f. He hands out a puzzle sheet.
  - i. The first person to return it to him with 20 correct answers will receive a prize.
- g. Deputy Speaker Graham wants him to clarify consent agenda.
  - i. It is a document that gets sent out, and if no one has any objections, it gets approved without a vote.

III) Chief of Staff Neville's report:

- a. She hands around a sheet for people to fill out their office hours.
  - i. Senators need to provide 3 hours, and Staff and Assembly Officers need to provide 6 hours.
  - ii. People will be responsible for these times just like any other job.
  - iii. People should be in the office at this time.
- b. People will get paid for the Retreat next Friday.
- c. She is being issued her own credit card.
  - i. This will help with purchasing items for events.
  - ii. If people need supplies that are under \$100, people should submit a budget request to her at least 10 days in advance.
    - 1. This will help her schedule accordingly.
  - iii. Anything over \$100 will need to go through the Executive Committee.
  - iv. She reminds people to ask her questions if they have any about funding her event.
- d. She wants to know if anyone picked up the SGA table skirt.
  - i. Public Relations Director Rotz ordered it, but they said someone picked it up.
- e. She reminds Staff that their next meeting is Wednesday at 6pm.

IV) Speaker Cassata's report:

- a. The Assembly Executive Meetings will begin bi-weekly, beginning next Wednesday at 3pm.
- b. He is open to any questions or concerns.

V) Deputy Speaker Graham's report:

- a. The next constituent email will be going out the Monday before the next Assembly Meeting, which is January 28<sup>th</sup>.
- b. She would like to have other forums for constituent contact instead of emails.
  - i. She has been working with Public Relations Director Rotz to produce table tents for on campus students and mailed newsletters to off campus students.
  - ii. She has also thought about postcards.
  - iii. People should let her know if they have other ideas.
- c. She and Senator Anders have two free pizzas from Gumby's from Race to Your Space.
  - i. They were wondering if Senators would be interested in having a pizza party to brainstorm and share ideas for the semester.
  - ii. There is an interest from the Senators.
- d. She talked to Dean Allsey about putting a coffee bar in Milner Library.
  - i. People should let her know if they are interested.
- e. Senator Nippa asks if the coffee bar will go into Milner before the other structures are fixed.
  - i. Senator Griswold says that there is a whole committee working on

that.

- f. Senator Broderick says that there is already a coffee bar in the Bone, and wants to know if that should just increase its hours.
  - i. Public Relations Director Rotz says there is not enough people to staff that coffee bar late.

VI) Secretary Mason's report:

- a. He read off the report of absences up to this point.
  - i. Chief of Staff Neville has 1 excused absence.
  - ii. Public Relations Director Rotz has 1 unexcused absence.
  - iii. Speaker Cassata has 1 excused and 1 unexcused absence.
  - iv. Deputy Speaker Graham has ½ of an unexcused absence.
  - v. Senator Anders has 3 excused absences.
  - vi. Senator Broderick has 1 unexcused absence.
  - vii. Senator Bixby has 2 and ½ excused absences.
  - viii. Senator Cail has 3 excused and 1 unexcused absences.
  - ix. Senator Decker has 2 unexcused and 2 excused absences.
  - x. Senator T. Krug has 1 excused and 1 unexcused absence.
  - xi. Senator Long has 1 unexcused absence.
  - xii. Senator Moore has 1 unexcused absence.
  - xiii. Senator Ruscitti has ½ of an unexcused absence.
  - xiv. Senator Thorgesen has 1 excused absence.
  - xv. ALAS has 3 absences.
  - xvi. PRIDE has 2 absences.
- b. He reminds everyone to talk to him if they have any questions about their status in absences.

VII) External Relations Director Clark's report:

- a. The Uptown Normal Parking Committee is focused primarily on deciding a course of action that will best benefit the businesses located in Uptown Normal.
  - i. Wayne Aldrich, the Uptown Development Chair, did not think they would ever have to plan for on incorporation students into Uptown parking.
  - ii. They are worried about if students have the ability to thwart the systems in place and park long-term on the parking garages.
  - iii. He feels as if we need to reach out to the Town in a manner that will assuage their fears of students using Uptown Parking for purposes it was not intended for.
  - iv. Another idea was to provide a shuttle for employees for Uptown businesses instead of providing them parking spaces.
    - 1. This might help students who work in Uptown Normal businesses.
- b. There is now hard data on the new parking garages:
  - i. The Beaufort St. Parking Deck will be attached to the Marriot and will be completed in Spring or Summer 2009.

- 1. There is an undetermined number of parking spaces.
- ii. The College Ave. Parking Deck will be east of the Bank of Illinois, and will be completed at the end of April 2008.
  - 1. There will be 685 spaces, 90 of them reserved for the Bank of Illinois.
- iii. The Multimodal Parking Deck will be on the corner of Beaufort and Broadway.
  - 1. It will have 280 spaces.
- c. His upcoming meetings included the Uptown Renewal Office with Nora Dukowitz, the Human Relations Commission with Jennifer Hanna, and the Assistant to the City Manager Geoff Fruin.

VIII) Finance Director Osolin's report:

- a. BRC is having a meeting this Monday at 10am.
  - i. All representatives will be there.
  - ii. The budget will be discussed.
  - iii. Senator T. Krug wants to know when the budget will be finalized.
    - 1. He will not know by next week.

IX) Programs Director McKenna's report:

- a. She informs everyone of the all the events leading up to Pack the Place, including the time, location, and who is in charge.
- b. Chief of Staff Neville asks what marketing is being done.
  - i. Public Relations Director Rotz will discuss that.

X) Public Relations Director Rotz's report:

- a. She is helping with Pack the Place by writing a press release for the Daily Vidette, making flyers for RA mailboxes and listservs, and writing an email for the ARH listserv.
- b. She is writing a press release for the Daily Vidette and Pantagraph about the new menu options proposal information session.
- c. She is writing a press release for the Daily Vidette about all Programs and Recognitions Committee winners in Fall 2007.
- d. She is updating the bulletin boards.
  - i. One will be to promote the Constitution update and signatures.
  - ii. One will have all of those recognized by the Programs and Recognition Committee for Fall 2007.
- e. She is working with Deputy Speaker Graham on the Canvassing the Campus resolution and promotions.
- f. She hands everyone a sheet with her proposed timeline for the Constitution.
- g. Go to Pack the Place to get signatures.
- h. ARH asks when the blurb will be ready for her listserv.
  - i. It will be ready tomorrow.

XI) Technology Director Tortoriello's report:

- a. Let me him know if people want their online profile updated.
- b. The clickers will have to be displayed on his screen.
- c. Trustee Cekander wants to know how to get on the SGA listserv.
  - i. He should talk to Speaker Cassata.

XII) Advisor Olshak's report:

- a. When people fill out room reservation requests, it may require the Association to pay money.
  - i. Therefore, the requests should be forwarded to Chief of Staff Neville.

XIII) Advisor Zompetti's report:

- a. No report.

## Committee Reports

I) Civic Engagement- Senator Nippa

- a. He finally has a full committee again.
- b. There will be a Diversity Week partnership with the Ex-Officios that Secretary Mason is working on.
  - i. It will be several days long, and possibly culminate into a Multi-Cultural Fashion Show.
  - ii. It is tentatively scheduled for the first week in March.
- c. The Adopt-a-Street program will begin on February 24<sup>th</sup>, and it will be on the last Sunday of every month from 3-4pm.
  - i. SGA will be cleaning up University Street, between Willow and Beauford.
  - ii. People should let him know if the time is good.
- d. They are also hoping to put on several other events, including an "Election Night Live on February 24<sup>th</sup>."
- e. American Democracy Project:
  - i. He is working with the coordinators of Preview and Passages to organize voter registration.
  - ii. They also hope to have Com 110 courses structured for events.
    - 1. Classes will encourage voter registration.
  - iii. He will also be putting together the work of all the Civic Engagement Committee into a formal proposal to be submitted to the June American-Democracy Project summit in Salt Lake City.
    - 1. He has been encouraged to do so to allow others to learn about some of the committee's successes.
- f. Political Engagement Project:
  - i. He will be traveling to New York next Friday for the PEP Coordinating Summit at the New York Times headquarters.
    - 1. He will be representing Illinois State, along with three faculty members, to continue to develop and expand the project.

- g. Programs McKenna asks if the committee is doing anything with the Rudy Guliani event.
  - i. People should contact External Relations Director Clark if they are interested.

#### II) Finance and Allocation- Senator T. Krug

- a. They had four hearings at their meeting tonight.
  - i. They heard from ISU Competitive Dance Team, Black S.T.A.R.R. (who submitted two requests), and Illinois State University Student Foundation.
  - ii. They will all find out their allocations by the end of the week.
- b. They began the semester with \$33,979.16.
  - i. Tonight they allocated \$6,432.
  - ii. They have a remainder of \$27,547.16 for the rest of the semester.
- c. Their hearing today, on January 16, 2008:
  - i. Illinois State Competitive Dance Team requested \$10,060, and they received \$2,000.
  - ii. Black S.T.A.R.R. requested \$25,172, and they received \$4,187.
  - iii. Illinois State University Student Foundation requested \$195, and they received \$245.

#### III) Programs and Recognition- Senator Bixby

- a. The Retreat helped them to brainstorm.
- b. Each member of the committee will be visiting one RSO every two weeks to promote their RSO of the Month.
- c. They will help to promote Redbird of the Month.
- d. They have been helping with Pack the Place.

#### IV) Policies and Procedures- Senator Moore

- a. They are finished with the Executive By-laws.
- b. They will be working on the Legislative By-laws.

### **Senator Coordinator Reports**

#### I) On-Campus Senators- Senator J. Krug

- a. Their event for Pack the Place is Team Olympics, on Thursday, January 24<sup>th</sup> in the Brown Ballroom between 6-8pm.
  - i. She wants everyone living on campus to tell their RA's about the event and do everything they can to get their floors to participate.
- b. On-Campus Senators are also having a constituent contact event on Tuesday, February 12<sup>th</sup>, from 1-4pm.
  - i. The location will be announced later.
  - ii. There will be parking surveys at the event.

#### II) Off-Campus Senators- Senator Thorgesen

- a. They are working on getting more survey results.
- b. Vice President Martin says that the survey is back up on Icampus.
- c. Senator Nippa asks how many have been completed.
  - i. Senator Thorgesen says about 400.
- d. President Horstein says people should try to promote the survey in their classes.

### III) Underrepresented Senators- Senator Long

- a. She needs the Underreps to open their calendars to her and make sure they are updated.
- b. The RSO Roundtable is Tuesday, January 22<sup>nd</sup>, 2008, in SSB 375.
  - i. So far there have been no responses.
  - ii. It may have to get canceled.

### IV) Graduate Senators

## Ex-Officio Member Reports and Updates

### I) Asian Pacific American Coalition (APAC)

- a. January 22, 2008 is their first general assembly meeting at 7:30pm in either the Walker Large Lounge or Eleanor Kong Room.
- b. They are having a post-New Year's Eve party, and it will help to recruit members.
- c. They need a new executive board member.

### II) Association of Latin American Students (ALAS)

- a. No report.

### III) Association of Residence Halls (ARH)

- a. Their first general assembly meeting will be on February 3<sup>rd</sup> from 7-9pm in the Eleanor Kong Room.
- b. Their annual Charity Ball, Under the Venetian Moon: A Masquerade Ball, is February 1<sup>st</sup> from 8-10pm in the Brown Ballroom.
  - i. Tickets will be available to purchase in the ARH office or at area government meetings soon.
- c. They are hosting the IRHA Winter Business Meeting.
  - i. IRHA is their state affiliation.
  - ii. The meeting will be this weekend, beginning on Friday.
- d. Their first blood drive of the semester will be January 29<sup>th</sup> from 12-8pm in the Atkin-Colby basement.

### IV) Black Student Union (BSU)

- a. Last semester they invited other minority organizations to make a minority

calendar.

- i. She will send it to Secretary Mason.
- b. Their next general assembly meeting is next Thursday.

V) People Realizing Individuality and Diversity through Education (PRIDE)

- a. Their first general assembly meeting was tonight.
- b. Rachel Spangler is coming to speak on February 12, 2008.
  - i. Anyone is welcome.

VI) Student Trustee Cekander

- a. His office finally has internet.
  - i. People can use his office, he keeps it unlocked.
- b. Vice President Martin tells all Ex-Officios to send their events to Secretary Mason.

### Information Items

- A) President Horstein motions to suspend the normal order of business.
  - a. Deputy Speaker Graham seconds.
  - b. He wants to move to Action Item B.
  - c. Motion passes unanimously.

- B) Vice President Martin motions to take a five minute break.
  - a. Senator Anders seconds.
  - b. Motion passes unanimously.

- C) Student Government Calendar- Advisor Olshak
  - a. The elections dates are not set yet.
  - b. The transition should be smooth.

- D) Executive Branch By-laws- President Horstein
  - a. He will go over the major changes if it moves into an Action Item.
  - b. President Horstein motions to move this into an Action Item B.
    - i. Senator Broderick seconds.
    - ii. Motion passes unanimously.

### Action Items

- A) Constitution- President Horstein
  - a. He discussed all of the major changes.
  - b. He wants people to send him any changes or recommendations as soon as they can, preferably by Friday.
  - c. President Horstein motions to postpone until the next Assembly Meeting.
    - i. Senator Anders seconds.

- ii. Motion passes, with one nay.
- B) Executive Branch By-laws- Vice President Martin
- a. He goes over all of the main changes.
    - i. Some titles of positions changed.
    - ii. He wants the By-laws to be approved tonight, and ratified on April 13<sup>th</sup>.
  - b. Vice President motions to approve the By-laws, to be ratified April 13<sup>th</sup>.
    - i. Senator Moore seconds.
  - c. Senator Nippa asks if the new Diversity position will be paid by decreasing other Cabinet members' hours.
    - i. Vice President Martin says that all Cabinet members will have 60 hours pay between them all.
  - d. Senator Decker asks for a more in-depth description of the new position.
    - i. Vice President Martin explains what the new position would do.
  - e. Motion passes unanimously, with one abstention.

### **Passing of the Gavel**

- A) Advisor Zompetti says that it is her job to make sure the Association is aware of past occurrences.
  - a. It is her job to make sure the Association is aware of past precedents.
- B) Senator Long tells everyone to attend the SAI concert Friday at 7pm.
- C) Senator Cail says to attend Open Mike night tomorrow from 7-10pm.
- D) Deputy Speaker Graham encourages everyone to go to the Educating Illinois forums.

### **Adjournment**