# Lead Sponsor: President of the Assembly Duffy

# Co-Sponsors: Vice President Chassy

# *Amendment adding a Secretary of Administrative Compliance*

WHEREAS, the Student Government Association is the official student governing body for Illinois State University;

WHEREAS, the Student Government Association Constitution allows the Administration to assign 60 hours of work for the purpose of the Executive Cabinet;

WHEREAS, there is a need for a Cabinet position meant to assist the Student Government executive branch with retaining an in-depth understanding of the various rules, procedures, and other confines which either members, the student body, or both, are bound to abide;

BE IT FURTHER RESOLVED:

The Student Government Association Executive Branch Bylaws Article 2, Section 2.A be amended to create the position titled “Secretary of Administrative Compliance” with the following language:

A. The Executive Cabinet Members shall be established for the purpose of carrying out the executive functions of the Student Government Association which shall include the Secretary of Governmental Relations, Secretary of Public Relations, Secretary of College Affordability, Secretary of Programming, Secretary of Information Technology, Secretary of Diversity Affairs, Secretary of Sustainability, Secretary of Student Judiciary Affairs, Secretary of Non-Traditional Student Experience, Secretary of Parking and Transportation, and Secretary of Administrative Compliance.

L. The Secretary of Administrative Compliance shall have the following authorities, powers, and responsibilities, in addition to those set forth in the Constitution:

i. To abide by and support the Student Government Association Constitution.

ii. To advise the Student Body President, Student Body Vice President, and Chief of Staff on matters pertaining to the Student Government Association governing documents, rules and policies relating to other governing bodies relevant to the student body, reviewing and assessing the viability of various proposals within the confines of the governing documents, among other duties assigned by the Student Body President, Student Body Vice President, and Chief of Staff.

iii. To serve as a non-voting ex-officio member of the Policies and Procedures Committee.

iv. To attend and give a report at all Assembly meetings.

v. To maintain and record a transition handbook for the next appointed Secretary of Administrative Compliance. Information should include, but not be limited to activities, points of contact, and proposed and ongoing projects.

vi. To be knowledgeable of the Student Code of Conduct, the Office of Student Conduct Conflict and Resolution proceedings, and state and federal laws pertaining to University Students, along with internal revisions to any and all governing documents and rules within Student Government Association and relevant institutions to the student body’s interests.

vii. To recommend legislation to the Assembly.

Adopted by the Assembly of the Student Government Association on the \_\_ day of Month, Year.

We hereunto set our hands in affirmation of the adoption of this resolution by the Assembly of the Student Government Association:

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Patrick Walsh, Student Body President Alex Duffy, President of the Assembly

I hereunto set my hand in witness and certification of the adoption of this resolution by the Assembly of the Student Government Association:

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Zoe Smith, Secretary of the Assembly Vote: \_\_\_Y \_\_\_ A \_\_\_ N