



**STUDENT GOVERNMENT ASSOCIATION OF ILLINOIS STATE UNIVERSITY
SGA EXTERNAL COMMITTEE ON SAFETY**

I. PURPOSE

The purpose of the SGA External Committee on Safety known herein as the Safety Committee is to:

- A. To address safety issues pertinent to the students of Illinois State University through programming, media, and constituent contact.
- B. Abide by and support the Student Government Association Constitution, Bylaws, and other governing documents.
- C. Facilitate collaboration on safety issues between the students of Illinois State University and safety professionals from the university and surrounding community.
- D. Assist in communicating the SGA safety goals, initiatives, programs and services to the Illinois State University organizations concerned with student safety, to Registered Student Organizations (RSO's) and to the campus community.

II. MEMBERSHIP

- A. SGA Representation, Three Voting Members
 - 1. Two voting members are Senators from the Student Government Association that the President of the Assembly must appoint.
 - 2. One voting member shall be the Secretary of Governmental Relations.
 - 3. A Chair will be selected by the President of the Assembly from these members, the Chair will only vote in the case of a tie; in all other cases he/she is a non-voting member. In the absence of the Chair, the Secretary will serve as Chair.
 - 4. Voting members may not miss more than one meeting in a semester or they will be replaced by another Senator from the Student Government Association.
- B. General Student Representation, Three Voting Members
 - 1. Three students at large are to be selected from the university.
 - 2. Voting members may not miss more than one meeting in a semester or they will be replaced by another to be selected through an application process the Student Body Vice President and the Safety Committee Chair.
- C. Secretary
 - 1. One voting member of the SGA External Safety Committee shall serve as Secretary, and will be voted in position by the other voting members of the Committee.
- D. University and Community Representation, Non-Voting (attendance not required).
 - 1. One Representative from the Dean of Students Office
 - 2. One Representative from the Office of Health and Wellness Promotion
 - 3. One Representative from the Normal Police Department

4. One Representative from Students on Patrol
5. One Representative from the University Police Department
6. Representatives from other relevant organizations, subject to invitation by the Chair.

E. Term

1. Each term will end at the beginning of the new Student Government Association Administration.

III. MEETINGS

A. Chair

The Chairperson shall be selected by the President of the Assembly from the Student Government representation. The Chairperson of the Committee shall maintain the responsibility of keeping the members informed of Committee meetings and activities and for notifying the Student Body Vice President or President of the Assembly of any Committee vacancies. The Committee may establish support positions and fill these positions with its membership and or form working committees and sub-committees if the need arises.

B. Minutes

The Committee's Secretary shall record minutes of each meeting and shall submit a copy of the minutes once approved by the committee to be posted to the Student Government Association website.

C. Frequency

The Committee shall hold regular meetings every month during the normal academic calendar, and shall notify the Student Government Association of the times and places of those meetings within a week of their being scheduled. The next meeting will be scheduled at the end of every meeting, excluding the meeting before the end of the term. The Chair will determine the scheduled meeting date, time and location.

D. Consensus

Every effort shall be made to maintain the Safety Committee as a place for consensus between students and safety professionals. In the event that a consensus cannot be made, a vote shall be taken.