



1 **Sponsors:** Secretary of Sustainability Moore

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Bill for the amending SGA Secretary of Sustainability job duties

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5 WHEREAS, the Student Government Association is the official student governing body for Illinois State
6 University;

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8 WHEREAS, sustainability is one of the 2009-2010 Student Government Association goals;

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10 WHEREAS, the position of Secretary of Sustainability is already established;

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12 WHEREAS, the purpose of the new description of job duties is to be less specific and more broad based
13 and reflect efforts and experience during the inaugural year;

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15 WHEREAS, the current job duties are currently described as;

16 *The Secretary of Sustainability will focus on campus-wide sustainability initiatives. The*
17 *secretary of sustainability will work with University administration and governance*
18 *bodies, registered student groups and external partners to promote sustainability efforts*
19 *on campus.*

20 *Some duties of the new secretary will include finding new and innovative ways to address*
21 *the recycling concerns of those living off campus, investigating the possibility of creating*
22 *a sustainability fee, working to secure grant funding for sustainability efforts, and*
23 *working with University and Town of Normal officials to coordinate broader*
24 *sustainability efforts.*

25 WHEREAS, the new job duties will now be described as;

26 *The Secretary of Sustainability shall have the following authorities, powers and responsibilities,*
27 *in addition to those set forth in the Constitution:*

- 28 i. *To abide by and support the SGA Constitution.*
- 29 ii. *To advise the Student Body Executive Director on matters pertaining to SGA and*
30 *University operations.*
- 31 iii. *To act as a liaison between the Student Body, Faculty, Office of Sustainability,*
32 *and SGA regarding issues related to University sustainability initiatives and*
33 *efforts.*
- 34 iv. *To serve on appropriate committees within the University and/or community*
35 *where student representation is needed.*
- 36 v. *To attend and give a report at all Assembly meetings.*
- 37 vi. *Maintain and record transition handbook for next appointed Secretary of*
38 *Sustainability, information should include but not be limited to; activities, points*
39 *of contact, proposed and ongoing projects.*
- 40 vii. *To perform other duties as assigned by the Student Body Executive Director or*
41 *the Assembly.*
- 42 viii. *To recommend legislation to the Assembly.*

